



SAINT JOHN'S EPISCOPAL CHURCH

Praying, Working, Growing, Dancing. In Christ



2017 Annual Report

2018 ANNUAL MEETING

28 JANUARY, 2018

St. John the Evangelist Episcopal Church

Annual Meeting for 2018

28 January, 2018

AGENDA

1) LITURGY OF THE WORD-OFFERTORY

- 2) Election of Clerk
- 3) Minutes of 2017 Annual Meeting
- 4) Approval of 2017 Annual Reports
- 5) Elections
 - a) Vestry [2 for 3-year term]:
 - i) Lisa Westberg
 - ii) Paul Dobratz
 - b) Wardens [1-year term]:
 - i) Audrey Splinter
 - ii) Steve Druschel
 - c) Delegates to ECMN Convention [also serves on Southwest Mission Area] [Two needed]
 - i) Jack Lindsay
 - ii) Missy Manderfeld
 - d) Alternates to ECMN Convention [Two needed]
 - i) Jerry Stump
 - ii) ??
- 6) Budget for 2018
- 7) Other discussion
- 8) Time for individual offerings of thanksgivings for the past year
- 9) Commissioning of Vestry and Wardens and Delegates

10) HOLY EUCHARIST

A PRAYER

Compassionate and loving God, who through the years has bestowed upon the people of St. John's Parish the gifts of fellowship, service, and faith: We offer you thanks and praise for the ministries to which you have called us. Grant us grateful hearts to receive with joy that goodly heritage of those who have gone before; strengthen us to exercise care for all your people in this community; encourage us in our hospitality to reach out to those whom it would be easy to neglect; embolden us to proclaim the faith; and impart on us the vision and will to share with future generations the love of Christ, who with you and the Holy Spirit lives and reigns, one God, for ever and ever. **AMEN.**

St. John The Evangelist Episcopal Church

Minutes of the 2017 Annual Meeting

January 29, 2017

The 2017 Annual Meeting was called to order by Fr. Paul Rider at 10:15 AM on Sunday, January 29, 2017. A total of 53 persons were present.

Election of Clerk A motion was made by Steve Druschel to accept the nomination of Amy Wiehr, Vestry Clerk, as clerk for the Annual Meeting. Motion seconded. Motion carried.

Minutes of the 2016 Annual Meeting: Gerry Schneck made a motion to approve the Minutes as presented. Motion seconded. Motion carried.

2016 Annual Reports: A motion was made by John Paul to approve the 2016 Annual Reports as presented. Motion seconded. Motion carried.

Fair Trade: Margo Druschel gave a short, informal presentation on Fair Trade.

International Peace Site and Peace Pole: Gerry Schneck gave a short, informal presentation on the International Peace Site and the Peace Pole established at St. John's. \$450 was raised to support this initiative.

Vestry Elections: The Nominating Committee (Karl Mundell, Mark Manderfeld, Nickie Van Stelten, Audrey Splinter and Steve Druschel) nominated Nickie Van Stelten, Chris Corley and Meg Stump to serve a 3-year term each. A motion was made by Bobbi Hovren to accept these nominations. Motion seconded. Motion carried.

The Vestry Committee nominated Audrey Splinter (for a 1-year term as Priest's Warden) and Steve Druschel (for a 1-year term as People's Warden). A motion was made by Nancy Zwickey to approve these nominations. Motion seconded. Motion carried.

Outgoing Vestry Members: Karl Mundell, Mark Manderfeld and Cathie Neitge. They received gifts and thanks for their service.

The current Vestry members were recognized and thanked for their ongoing service.

Delegates to ECMN Convention: Nominations were received from the Vestry and the congregation. A motion was made to elect Jack Lindsay and Missy Manderfeld as delegates to the ECMN Convention. Jerry Stump was nominated as an alternate. Motion made. Motion seconded. Motion carried.

Financial Statement of Mission (Proposed Budget for 2017): Finance Committee: Margo Druschel, John Paul, Tim Secott, Jerry Stump, Audrey Splinter, Nickie Van Stelten (Treasurer). They were recognized for their service.

Finance Report: The finance report and 2017 budget were presented and explained by Nickie Van Stelten.

PIF (Pooled Investment Fund): Withdrawals made from the PIF were discussed.

A motion was made by John Paul to approve the proposed Budget for 2017. Motion seconded. Motion carried.

Sesquicentennial Team: The members of the team, Leslie, Cathy and Candace were recognized for all of their hard work putting together our celebrations.

Commemorative DVD: Father Paul unveiled a special gift to the congregation in celebration of our 150th year anniversary at St. John's. A commemorative DVD was given to each family at St. John's. The DVD highlighted all of our different celebrations and also included interviews with various members of the congregation sharing their thoughts and feelings of what St. John's means to them.

Commissioning of Vestry and Wardens and Delegates:

New Members: Meg Stump, Nickie Van Stelten and Chris Corley were commissioned as new Vestry members.

Current Vestry Members: Audrey Splinter, Steve Druschel, Mary Babcock, Paul Dobratz, Jack Lindsay, Missy Manderfeld, Chris Corley, Nickie Van Stelten and Meg Stump.

Delegates to ECMN Convention: Jack Lindsay, Missy Manderfeld. Alternate: Jerry Stump.

A motion was made by Candace Black to adjourn the 2017 Annual Meeting at 11:22 AM. Motion seconded. Motion carried.

The next Annual Meeting will be held on Sunday, January 28, 2018 during the 9:30 AM service. Everyone is welcome and encouraged to come.

Respectfully Submitted by Amy Wiehr, Vestry Clerk.

REPORTS FOR 2017

Altar Guild

Altar Guild members share the tasks of caring and providing for the Altar and the Sanctuary. We set up for services, clear after services, and care for the linens. We deliver Altar flowers each Sunday to those who are sick, unable to be at worship, or those celebrating a special event. We assist with decorating the church at Christmas and Easter.

At our 9:00 am meetings the last Wednesday of each month we share Holy Eucharist, enjoy breakfast, and discuss items related to our work. We clean and polish the silver and brass each month.

Our expenses include Candles/Oil, Wafers, Wine, Palms/Evergreens, and miscellaneous costs such as dry cleaning. These expenses vary somewhat year to year.

We currently have 11 members. If you are interested in one or more of the tasks we do- be it polishing brass or delivering flowers- please consider joining us. The invitation is open to men as well as women. We work to make our service a pleasing offering to God's glory.

-Submitted by Bobbi Hovren & Audrey Splinter, co-directors

Episcopal Church Women

During the past year, ECW met for luncheon meetings on the first Wednesdays of most months. We met at a member's home, the church, and restaurants.

The women furnished desserts and served at the January 24th funeral reception for the family of Bill Gray. ECW served lunch to the Mankato Area Ministerial Association (MAMA) and furnished a meal for Our Mighty Group (OMG). In July and October, the ECW of St. Martin's met us for lunch in New Ulm and Fairmont.

Herberger Community Days coupon booklets were sold by members in February and November. ECW hosted spring and fall rummage sales, and all remaining items were donated to DAV, Salvation Army, and MRCI. Fundraising enabled ECW to make donations to St. Johns and other charitable organizations.

In December, the women hosted the "High Potluck," delivered 18 plates of Christmas cookies, and mailed Christmas cards to former ECW members.

-Submitted by Ann McGuire

ECW 2017 Financial Report

01/01/2017 Balance: \$1107.82

Income

Community Days	1093.58
Rummages Sales	1590.19
William Gray Family (Funeral)	150.00

Donations

St. John's Pooled Investment Fund	500.00
St. John's General Fund	500.00
Echo Food Shelf	500.00
St. John's General Fund	800.00
Can-openers for Echo	100.00
LED Lights for church (Jerry Stump)	128.00
St. John's Kitchen – Fair Trade Coffee	200.00
Episcopal Relief & Development	100.00
Mankato "Connections Ministry"	100.00
Salvation Army	100.00
Sheltering Arms	100.00

12/31/2017 Balance: \$813.59

Inreach

St. John's Inreach consists of twelve individuals who like to support and keep in touch with parishioners. Each month, a member takes responsibility to send cards or notes to acknowledge difficult times or special occasions. In order to accomplish this, your involvement is necessary. Please contact the church office if you wish to share events in your life or news of another parishioner. A budget is not required. Postage and cards are donated by the committee members.
-Submitted by Ann McGuire

Communications and Marketing Ministry 2017 Report

2017 Summary

- Jill Fischer and Purple Porchlight, LLC created a video to commemorate our 150th anniversary year. It is wonderful, and captures the essence of St. John's. It is currently on the home page of our website.
- Jill Fischer, in addition to creating the Sunday bulletin and the Weekly Evangelist, keeps our Facebook page and our website current.
- St. John's placed ads in *The Free Press* for our Easter and Christmas services. We placed ads in the *MSU Reporter*; its "Where to Worship" pages runs once a month during the school year.

2017 Budget and Expenses

2017 Budget	\$600.00
<i>The Free Press</i> Easter ad	95.00
<i>The Free Press</i> Christmas ad	90.00
<i>MSU Reporter</i> Where to Worship ads	200.00
Total Expenditures (as of 1/3/18)	\$ 385.00
 BALANCE	 \$ 215.00

St. John's Bible- Parts of this magnificent handwritten and illuminated Bible were brought from St. John's Abbey/University, Collegeville, MN to be on display at the Blue Earth County Historical Society in Mankato. Outreach members assisted with hosting refreshments at this event on 2 occasions. (see additional report from Leslie Peterson as well.)

*Homeless Display at the church by Partners for Affordable Housing November/December

*Mitten Tree-collection of hats, gloves, scarves, socks for students at Kennedy School whose principal distributes to kids in need at each of the schools in the district

*Food for Friends-continues to serve a Saturday meal at Salvation Army 3-4 times/year

*Thanksgiving Community Dinner-volunteers/donations make this meal possible in partnership with the Presbyterians

*Kiwanis Holiday Lights-volunteers assist with this dazzling display at Sibley Park

*Central Freedom School-sweaters/shoes/towels/various gifts purchased for 13 youth who have been through treatment for drug/alcohol problems. "This went very, very well!" according to coordinator. We are always grateful to all who contribute to our many activities!

Members: Marcia Olauson, Cathie Neitge, Jan Mickelson, Rochelle Wegman, Audrey Splinter

-Submitted by Audrey Splinter

****St. John's Illustrated Bible**

In partnership with Saint John's Episcopal Church, Mankato the Saint John's Illustrated Bible and 25 prints was on exhibit at the Blue Earth County Historical Society (BECHS) at 424 Warren St in Mankato from Saturday, July 8 through Saturday, September 2. The Saint John's Bible is the first commissioned handwritten, monumental, illuminated Bible in the modern era. This contemporary Bible was created by a group of 23 scribes, artists and assistants in a Scriptorium in Wales under the artistic direction of Donald Jackson, Senior Scribe to Her Majesty Queen Elizabeth's Crown Office at the House of Lords. The team worked in conjunction with a committee of theologians, scholars and artists from Saint John's Abbey and University in Collegeville, Minnesota. After fifteen years of work, the pages were completed in 2011 and given a permanent home at Saint John's Abbey and University in Collegeville, MN. The Saint John's Bible incorporates many of the characteristics of its medieval predecessors: it was written on vellum using quills, natural handmade inks, hand ground pigments and gild such as gold leaf, silver leaf and platinum. Yet, it employs the modern, English translation the New Revised Standard Version (NRSV) as well as contemporary scripts and illuminations.

Friday, July 7: Special preview for Saint John's folks. Local newspaper and television covered the opening of the exhibit and interviewed several St John's folks.

Saturday, July 8, 10 am: Exhibit opens at the History Center at 424 Warren St.

Tuesday, July 11, 7 pm: Staff from the Saint John's Bible Project spoke at BECHS about the processes, tools, methods and everything else that has gone in to this project.

Sundays, August 6 and 13: St John's Outreach Committee served coffee and homemade cookies to everyone visiting exhibit during the special extended hours

Thursday, August 17, 12 noon: A special presentation on the art techniques of the Saint John's Bible at BECHS

Saturday, September 2: The Bible exhibit closed at 4 pm

More than 600 people visited this Bible exhibit and enjoyed the opportunity to see this very unique presentation. St John's thanks the staff of the Blue Earth County Historical Society for their work transporting, insuring, set up and display and other hosting duties. It was a very special partnership and a wonderful gift to our community.

-Submitted by Leslie Peterson

Pridefest

St. John's Episcopal Church has been an active supporter of Pridefest and the local LGBT presence since the beginning of Pridefest. Most recently, St. John's supported Mankato Pridefest on September 11th, 2017 with activities including marching in the Pridefest Parade and sponsoring a booth at Pridefest held in Riverfront Park. A small but enthusiastic contingent of St. John's congregation gathered at the Blue Earth County Library to take part in the Pride Parade. Team members walked and rode Big Blue, our very own parade vehicle. We marched with the St. John's Pridefest Banner that says, "God thinks you're fabulous."

We used two specially made rubber stamps to give the Pridefest attendees temporary tatoos that said "LOVE ONE ANOTHER" and St. John's Episcopal Church. They went over very well. We continued the tradition of giving out free water to all as well as sharing our temporary tatoos. Due to a special effort by Father Phil, we were able to get a tie-in with a MN PBS special on the LGBT movement in Minnesota. Pridefest attendees included Phil Boelter, Joan Hertel, Les Hohenstein, Jerry Stump and Jack Lindsay. I am afraid that I am missing some other names and can only apologize to all those whose names I am skipping.

-Submitted by Meg Stump

Properties/Green Team 2017 Annual Report

A) Properties:

- Choir room storage reorganization and light repair. (Special thanks to Jordan for storage cleanup church wide.)
- Rummage room redo—removed risers for safety and added shelving.
- Organ loft clean up—added service lights in pipe bays to facilitate organ tune up (Special thanks to Les) and removed junk pipes.
- Cleared three classrooms for shelter use and added signage.
- Reconfigured DSL modem and router and moved wifi extender from bookkeeper's office to parish hall for better coverage in parish hall.

HVAC—

Rebuilt 4 temperature control valves –2 outside corner classrooms, and nursery and teen room, replaced one thermostat and fixed detached control valve actuator in the sacristy store room including cutting access panel in wall to get to valve, and automated control air compressor blow down to reduce the load on the air dryer.

Also removed de-commissioned humidifiers and attendant piping and ductwork, from the sanctuary and office air handling units and worked on the tendency of the office to overheat by adjusting auxiliary combustion air damper to keep boiler room cooler. Installed some surplus shelving in boiler room for parts and tool storage and added light over the pneumatic panel for service.

Boiler—

Helped Jordan get his special boiler's license and re-caulked leaky breech chamber. Had annual inspection in December and internal inspection is due in 2020.

Signage—

Changed service times on the hanging signs on Broad St. and Warren St., rebuilt marquee and added new service times, and cut bushes/trees back around marquee so you can see it. Also put up white boards outside each shelter room for sign in.

Painting—

Helped finish-up Youth Room –special thanks to Ray

Roof Warranty Claim—

A warranty claim is in process for the shingled roof of the church. The south slope facing Warren Street has been losing lots of shingles.

Emergency Responses—

Cleared plugged roof drains causing leakage through office skylight, got boiler back on line after November boiler failure replacing forced draft fan, forced draft fan motor, and reconfiguring burner draft proof switch destroyed when fan came apart, replaced ruptured discharge hose on boiler room sump pump, and fixed leak on parish hall drinking fountain and freed its plugged drain.

B) Greening Activities:**Kitchen—**

Continued dishwashing, napkin laundry, and composting (reduced trash pickup). Trained youth retreat group in environmentally-friendly kitchen practices.

Earth Friendly Products—

Continued marketing and using earth friendly cleaning products.

Green Church Activities—

Held annual nature walk.

Lighting—

Converted the following lights to energy saving LED's: sanctuary cove lights, sanctuary aisle lights, baptistery/narthex lights, security lights, exit lights, classroom hall lights, upstairs restroom lights, all closet lights, kitchen lights, parish hall lights, central office lights, vestry room lights, and one high pressure sodium security light at the front steps when it failed. (Special thanks to both ECW and the Men's Group for buying a couple cases of LED tubes and to Al for all the help on rewiring all of the fixtures.)

Removed light in bell tower that had been on 24/7 for years that no one was aware of. Added motion control to the stairs to the parish hall and reflective strips on the steps as safety measures.

An application is in process to Xcel Energy for rebates for the energy saving retro fits to church-wide lighting.

Sustainable Development Goals (SDG) and Fair Trade: 2017

Mission: As the first Fair Trade Church in Mankato, we continue to educate about Fair Trade and coordinate our efforts with those of the UN Sustainable Development Goals with a focus on communities and individuals with a particular focus on the environment. We at St John's seek to

address issues of social justice and the environment in the global south. To meet our goals, we continue to participate in all activities of MAFTTI (Mankato Area Fair Trade Town Initiative), use Fair Trade coffee and tea in our church, provide a Fair Trade store for our members and guests to buy products at reasonable prices, and work to educate our youth, members and guests about Fair Trade.

Activities:

- Throughout the liturgical year, we seek to focus Prayers of the People on social justice and environmental stewardship. Fair Trade themes are part of this effort.
- Our MAFTTI activities included supporting the World Fair Trade Day activities around the community and staffing coffee sampling at CUB and HyVee.
- In August, we hosted a NAFTA 101 event for MAFTTI with guest presenters from the IATP (Institute for Agriculture and Trade Policy). About 10 people attended.
- In October, MAFTTI hosted a fundraiser at the Mankato Brewery, Songs and Suds. The event was well-attended and raised over \$1500 for MAFTTI.
- SPECIAL THANKS TO ALL THOSE FROM ST JOHN’S WHO REGULARLY ATTEND AND SUPPORT MAFTTI EVENTS. We are often the church with the most attendants at MAFTTI events!
- Here at St John’s, we held a Fair Trade Coffee Tasting in May. We sampled new coffees and added some new choices to Coffee Hour and our Store. We also raised awareness of the expanding number of available FT products in local stores.
- We held a Holiday Bazaar featuring 10,000 Villages. We also helped staff the 10,000 Villages Fair Trade kiosk at River Hills Mall during the holidays.
- Our Fair Trade Store continues to offer quality products from small-cooperative farms through Equal Exchange. Once again we sincerely thank ECW for its donation of \$200 that supports FT coffee and tea costs for the kitchen. Between their donation and our sales, we ended the year with a modest profit of \$80. We owe deep thanks to Jan Mickelson for managing the Fair Trade Store and ordering all FT supplies for our kitchen use!!

Fair Trade Financials:

Fair Trade Product Expenses include the products sold in the Store as well as the coffee and tea we use in the church kitchen. The Fair Trade Store sales support our use of fair trade coffee and tea at Coffee Hours and at church functions. Please note that we carry products over from one year into the next.

Product expenses:	\$851.00
Fair Trade Store Income:	\$731.00
ECW Donation:	\$200.00
Profit/Loss:	\$80.00

SDG Report:

Our Team has selected the Ayual Community Development Association, a non-profit in South Sudan, to receive our SDG 0.7% donation for the next 3 years. We sent \$1300 for our first donation in December of 2017. James Lueth, from our St John's community, is a leader of Ayual and James will do a presentation early in 2018 during Coffee Hour. Watch for the date! In the meantime, check out the website: <https://www.aycda.org/index.php?id=1> Education is an important part of Ayual's mission and girls and boys have to opportunity to attend school.

Special Opportunity:

- In 2017, we continued our participation in the Fair Trade USA National Campaigns FT Congregations movement. Our webpage is in need of updating with our current activities and photos. Margo would be happy to pass on that task to an interested party, so let her know if you'd like to help out!

- We also worked with MAFTTI and FT Congregations to encourage other Mankato-area congregations to expand their FT activities and become part of the national network. Check us out at: <http://fairtradecampaigns.org/campaign/saint-johns-episcopal-church/>

Appreciation for the SDG/Fair Trade Team!! We are a great group of individuals who are committed to social justice, education and trade equity and we have FUN! Join us! Watch the Weekly Evangelist for an announcement of our next event or meeting. Talk to any of us if you have questions.

Members: Jill Fischer, Jan Mickelson, Candace Black, Jerry Stump, James Lueth, Amy Wiehr, Margo W. Druschel.

-Respectfully submitted by Margo W. Druschel on behalf of the SDG/Fair Trade Team.

Transition

Since celebrating Father Paul's ministry with us and saying farewell in June, 2017, St. John's has been in a transition period. Last May the Vestry and Finance Committee began meeting with Missioners from the Episcopal Church of Minnesota (ECMN) Karen Olson and Michael Pipkin to assist us in moving through the next steps. We began our summer with a period of supply priests until Father Phil Boelter joined us as transition clergy July 11, 2017. Per the recommendation of ECMN the Vestry approved working with Holy Cow! Consulting to conduct the Congregational Assessment Tool (CAT) survey of our members. The CAT was used to assess the level of satisfaction and energy in the congregation, pinpoint strengths, and discover where members would like to go in the future. The survey ran from July 16th to August 20th, 2017. Written results were received August 23rd, A follow up video conference on August 30th with staff from Holy Cow! Consulting was attended by members of the Vestry, Finance Committee, and Karen Olson. Results of the survey were thoroughly reviewed and a written summary was given to the congregation. On September 17th a congregational meeting was held after the 9:30 service to talk about the survey and answer questions. On September 21st Vestry voted unanimously to continue with one service at 9:30am to be reviewed in April/May of 2018. Vestry also agreed to ask members of the congregation to be part of a transition team to further review the survey and move ahead with next steps.

In October 2017 a Transition Team was organized to continue the process of filling our clergy position. The team consisting of Steve Druschel, Candace Black, Tim Secott, Jill Fischer, Meg Stump, Steve Deeren, and Audrey Splinter met on October 30th along with Karen Olson to review the work that needed to be done including completing an Office for Transition Ministry community portfolio along with a document detailing key skills/attributes desired in the next priest as well as a list of the needs/visions of our faith community. Every member of the team did their homework resulting in a very productive meeting on November 21st and Saturday retreat with Karen Olson on January 6th, 2018. Our portfolio and other information will be posted on the St. John's website for all to see when completed. Our goal is to post the clergy position by February 1st, run it 3 to 4 weeks, and begin looking at prospective candidates in March. Continued prayers in our transition process are greatly appreciated!

-Submitted by Audrey Splinter, Senior Warden

2018 NARRATIVE BUDGET

This narrative budget provides a snapshot of our 2018 budget and what it will fund. We are a faith community committed to prayer, worship, growing in our knowledge and love of God, and serving as God's ambassadors in our daily lives. Our overarching goal is to deepen the faith of, empower, equip and encourage the people of St. John's so they can serve. It is also aimed at helping the people of St. John's connect with and learn from each other so they can grow spiritually in community and participate in God's mission more fully.

The proposed budget for 2018 is \$132,998. Of this total, \$98,706 will need to come from pledge income, \$23,882 from other offerings and \$10,410 from the PIF distribution.

In 2017 the approved annual budget was \$187,160, but with the changes in our clergy expenses, we spent \$171,329. \$105,911 coming from pledges. Additional funds came from our PIF distributions (\$40,000), plate and other special offerings, service group fund raising (\$16,999) and our local savings account (\$716).

The majority of our 2018 budget can be divided into five areas: worship, faith formation, outreach, administration and building operations.

WORSHIP: Includes altar supplies, salaries and benefits for our Sunday morning music director, instrument maintenance, other music expenses, one fourth of our clergy salary and benefits. The total cost of our worship budget is \$27,782.

FAITH FORMATION: Includes all books and materials for our education program, other materials for the congregation's use (Forward Day by Day, Advent calendars, Lenten materials, etc.), nursery workers pay, one fourth of our clergy salary and benefits. The total cost of our faith formation budget is \$12,982.

OUTREACH: Includes funding for ministries that reach beyond our walls. Our support for Connection Ministry (Shelter, gas vouchers, food vouchers, breakfast at Holy Grounds), Freedom School, Sustainable Development Goals, etc., one fourth of our clergy salary and benefits. The total cost of our outreach budget is \$15,307.

ADMINISTRATION: Includes the salary of our parish secretary and one fourth of our clergy salary and benefits, computer maintenance, marketing, postage, telephone, office supplies, payroll taxes. This entire ministry is geared toward supporting the ministry of our church. The total cost of the administration budget is \$24,089.

BUILDING OPERATIONS: Includes sexton's salary, janitorial supplies, natural gas, electricity, water/sewer, trash collection, snow removal, lawn care, liability/property insurance and general repairs. Emergency or one-time building repairs are funded through our investment accounts, not from our annual budget. The total cost of building operations is \$34,931.

SUPPORTING THE WIDER CHURCH: Our yearly Episcopal Church in Minnesota assessment for 2018 is \$17,907. This assessment helps support the bishop, diocesan staff, programs, conferences, administration, clergy discernment and formation and social justice commitments. A portion of this money is sent to support the national Episcopal Church. We also receive help and guidance (i.e. our period of transition) from the staff at ECMN.

-Submitted by Nickie VanStelten

2017 PROPERTY ESCROW FUND ACTIVITY STATEMENT

The Property Escrow Account is a local interest earning savings account that provides for large and/or unexpected expenses that have to do with the upkeep of our physical plant. Donations are received from parishioners and \$200 per month is transferred from our General Fund for these purposes.

January 1, 2017 balance brought forward		\$5,285.03
INCOME:		
Budget transfers from General Fund	\$2,600.00	
Donations from parishioners	1,254.58	
Memorial income received	10,410.00	
Donations for Roof Fund	2,137.00	
Bank interest earned	1.64	
Total Income		16,403.22
DISBURSEMENTS:		
Jerry Stump (parts for misc. work)	\$ 968.26	
Transfers to General Fund	8,500.00	
Donations deposited in PIF	2,569.00	
Memorials deposited in PIF	7,000.00	
Bank service fee	30.00	
Total Disbursements		19,067.26
December 31, 2017 ending balance		\$ 2,620.99

Respectfully submitted, Nickie VanStelten, Treasurer

St. John's Episcopal Church

2018 FINANCIAL STATEMENT OF MISSION			
	2017 PROPOSED	2017 ACTUAL	2018 PROPOSED
INCOME			
PIF DISTRIBUTION	\$40,000.00	\$40,000.00	\$10,410.00
PIF WITHDRAWAL	\$0.00	\$0.00	\$0.00
PLATE	\$3,000.00	\$5,828.00	\$4,000.00
REGULAR GIVING	\$4,200.00	\$9,780.00	\$3,500.00
PLEDGE	\$102,450.00	\$105,911.00	\$98,706.00
FLOWERS*	\$1,800.00	\$1,763.00	\$1,500.00
FAIR TRADE SALES*	\$800.00	\$731.00	\$650.00
SPECIAL OFFERINGS	\$2,000.00	\$2,398.00	\$1,880.00
SERVICE GROUPS**	\$0.00	\$1,649.00	\$0.00
PARKING LOT RENTAL INCOME		\$0.00	\$12,500.00
MISC. INCOME	\$1,000.00	\$2,553.00	\$700.00
TOTAL INCOME	\$155,250.00	\$170,613.00	\$133,846.00
PERSONNEL EXPENSES			
ORGANIST	\$13,000.00	\$13,000.00	\$13,000.00
SUB-ORGANIST	\$300.00	\$0.00	\$0.00
PARISH SECRETARY		\$1,838.00	\$3,000.00
JAZZ MASS MUSICIANS		\$225.00	\$675.00
SEXTON	\$6,500.00	\$5,535.00	\$6,000.00
EMPLOYEE SSI	\$1,400.00	\$1,413.00	\$1,453.00
RECTOR SALARY	\$67,000.00	\$50,375.00	\$30,000.00
RECTOR PENSION	\$13,053.00	\$10,557.00	\$5,813.00
RECTOR INSURANCE	\$9,960.00	\$9,136.00	\$5,000.00
RECTOR SSI	\$5,518.00	\$4,066.00	\$2,295.00
RECTOR MILEAGE		\$623.00	\$800.00
SUPPLY CLERGY	\$1,220.00	\$2,062.00	\$1,220.00
NURSERY WORKERS	\$900.00	\$420.00	\$800.00

St. John's Episcopal Church

WORKER COMP INSURANCE	\$460.00	\$392.00	\$392.00
TOTAL PERSONNEL EXPENSES	\$119,311.00	\$99,642.00	\$70,448.00
PHYSICAL PLANT EXPENSE			
JANITORIAL EXPENSES/SUPPLIES			\$3,200.00
CLEANING & KITCHEN SUPPLIES	\$500.00	\$725.00	renamed
ALTAR SUPPLIES	\$750.00	\$773.00	\$750.00
CHURCH INSURANCE	\$5,620.00	\$5,626.00	\$5,733.00
CHURCH REPAIR & MAINTENANCE	\$2,300.00	\$2,396.00	renamed
CHURCH TELEPHONE	\$1,090.00	\$1,112.00	\$1,110.00
CHURCH ELECTRICITY	\$5,900.00	\$5,844.00	\$6,000.00
CHURCH NATURAL GAS	\$5,300.00	\$5,549.00	\$5,800.00
WATER & SEWER	\$1,775.00	\$1,868.00	\$1,900.00
TRASH DISPOSAL	\$1,200.00	\$1,087.00	\$1,000.00
OFFICE SUPPLIES	\$2,400.00	\$2,165.00	\$1,900.00
TECHNOLOGY	\$2,000.00	\$2,181.00	\$2,400.00
SNOW REMOVAL	\$3,000.00	\$1,540.00	\$3,000.00
LAWN CARE*	\$700.00	\$760.00	\$150.00
PROPERTY ESCROW FUND	\$2,400.00	\$2,400.00	\$2,400.00
TOTAL PHYSICAL PLANT EXPENSES	\$34,935.00	\$34,026.00	\$35,343.00
PROGRAM EXPENSES			
FAITH FORMATION	\$1,200.00	\$1,208.00	\$1,200.00
DIOCESAN MMS	\$22,757.00	\$22,757.00	\$17,907.00
CONVENTION	\$450.00	\$463.00	\$300.00
DISCRETIONARY FUND*	\$1,700.00	\$2,260.00	\$1,700.00
FLOWERS*	\$1,800.00	\$1,702.00	\$1,500.00
MARKETING	\$600.00	\$385.00	\$400.00
SUSTAINABLE DEVEL. GOALS	\$1,300.00	\$1,300.00	\$1,000.00
MUSIC SUPPLIES	\$72.00	\$89.00	\$265.00
OUTREACH	\$900.00	\$2,068.00	\$900.00
PLEDGE CAMPAIGN	\$250.00	\$206.00	\$250.00

St. John's Episcopal Church

SOUTHWEST MISSION	\$125.00	\$125.00	\$125.00
INSTRUMENT MAINT. & REPAIR	\$210.00	\$115.00	\$210.00
MENS' GROUP EXPENSES**	\$0.00	\$560.00	\$0.00
GREEN TEAM	\$0.00	\$0.00	\$0.00
FAIR TRADE PRODUCTS*	\$900.00	\$851.00	\$900.00
GARDEN GUILD	\$100.00	\$0.00	\$0.00
PRIDE FEST	\$200.00	\$0.00	\$200.00
PARISH EVENTS EXPENSE	\$0.00	\$2,136.00	\$100.00
ECW EXPENSES**	\$0.00	\$1,128.00	\$0.00
MISC. EXPENSES	\$350.00	\$308.00	\$250.00
TOTAL PROGRAM EXPENSES	\$32,914.00	\$37,661.00	\$27,207.00
TOTAL INCOME	\$155,250.00	\$170,613.00	\$133,846.00
TOTAL EXPENSES	\$187,160.00	\$171,329.00	\$132,998.00
PROJECTED BALANCE	-\$31,910.00	-\$716.00	\$848.00
*PASS THROUGH EXPENSES COVERED BY INCOME CATEGORIES.			
**SELF-SUSTAINING GROUPS...THEY MAKE MONEY AND THEN ALLOCATE IT THROUGH THE BOOKKEEPER.			